



**COUNTY OF LOS ANGELES DEPARTMENT OF PUBLIC HEALTH
SERVICE PLANNING AREA 8 – SOUTH BAY**

**VACANCY ANNOUNCEMENT
REGISTERED NURSE II**

**CURTIS TUCKER HEALTH CENTER
123 W. Manchester Blvd.
Inglewood, CA 90301**

Essential Job Functions:

- Coordinates nursing activities and patient flow.
- Completes appropriate paperwork such as logs, reports, and forms.
- Consults with clinician regarding medical management issues.
- Ensures the maintenance of emergency cart, and pharmacy and clinic supplies.
- Reviews laboratory results and refers abnormal results to clinician.
- Assists in monitoring quality assurance, infection control, and safety activities.
- May coordinate the patients' medical care with private physicians, public facilities, and other health centers.

Minimum Requirements:

- Must currently be a permanent Los Angeles County employee who holds the payroll title of Registered Nurse II (for a Lateral Transfer),
- Must be on a reachable Registered Nurse Certification List

Desirable Qualifications:

- Strong Communication Skills
- Strong Interpersonal / Organizational Skills
- Self-Motivated and Flexible
- Computer Skills

Interested applicants should submit:

- Resume with cover letter describing interest and qualifications in the position
- Copies of the last two years of performance evaluations
- Copies of time and attendance records for last two years of employment

Documents should be submitted to:
Monica Caballero, Senior Typist Clerk
E-mail: mcaballero@ph.lacounty.gov
Office: 310-330-1502
Fax: 310-677-5777

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